

## ERP/SIS Update

### For the month of January 2017

For the month of January 2017, the ERP/SIS Coordinator has the following updates:

- Data conversion for Dynamics GP has been mostly completed.
- The test environment has been built, and is nearing completion. The business office and human resources have been verifying the test environment for initial manipulation.
- The leave management extension program has been installed. We are continuing to configure that system for use within the test environment.
- U4SM is continuing to configure the base product for Vernon College's specific needs.
- U4SM has installed the system on our dedicated cloud servers.
- The test environment for U4SM is being configured for Vernon College data.
- Data conversion for U4SM has been scheduled to begin within the next three weeks.
- A high-level initial training session was conducted for purchasing and acquisitions portal within the Dynamics GP Supplemental system during Spring kickoff on January 9/2017. A total of 68 faculty and staff members attended the breakout sessions.
- Training sessions for the March 1, 2017 go-live date began during the week of January 23<sup>rd</sup>. The Students Services staff were the first to participate in the training sessions. Session will continue until the week of February 13<sup>th</sup>.
- The ERP/SIS Coordinator is currently working on a training manual to be used by all employees for the March 1<sup>st</sup> go-live. The manual is scheduled to be completed by February 23<sup>rd</sup>.